

Campolindo High School Athletic Boosters

Board Meeting Minutes

August 16, 2022 – 5pm to 7:15pm

In Attendance: Bob Sofman, Liz Ludwig, Jen Wen, Ted Ting, Ray Meadows, Joe Dougherty, Pete Alvarez, Vanessa Knight, Karen Rolfes (community member)

Absent: Melanie McCauley, Monique McCool, Abby Buckley

Introductions: The Board conducted round table introductions

Approve [6-15-22 Minutes](#); Motion to approve 6.15.22 minutes **Motion Approved**

Team Rep Board Meeting - Liz

Liz updated the board to outline the plan to coordinate quarterly meetings with Team Reps to increase participation. First meeting this year is Wednesday, August 31 for the parent team representatives to talk about what Boosters does. They will talk about gear and suggest how Boosters can support the team. She will conduct these meetings for one hour, three times a year. She will also use this as an opportunity to request for team reps to participate in the board, get them to align on benefit and will add sponsorship to the meeting agenda.

Board Openings, By-Laws Change; Affirmations -Ted

Ted led a discussion to address a discrepancy in the current bylaws concerning board recruitment. The composition of the board and bylaws call for 4-15 members on the board. We will need to have a plan to replace folks and we aspire to have 2-3 parents per class to ensure succession planning and fresh participation. Additionally, bylaws currently state that the nomination process includes a “committee” and that recruitment takes place in April of each year. To have the Board members in place by the school year. More realistically we will have to change the time frame to hire new board members for the freshman class. Therefore revise the

section of the bylaws to reduce the level of formality so that we can immediately

The other provision states as long as there are vacancies on the board we can also vote them in at any time, so the formality of the calendar isn't required.

Ted will come up with some suggestions to revise the bylaws by the next Board meeting to ensure we are following the right process for recruiting new board members. Therefore, we have the revision by September.

New board nominations: Wendy R (membership role), Karen(webmaster)

Current Vacancies on Board: Communications, Live streaming

Approval: Board Nomination of Karen Rolfes to join the board as the Webmaster. **Motion Approved**

2022/23 Budget & Funding Implications and Major 2022-23 CAB Initiatives-

Bob

Board reviewed forecast vs actual 2022-23.

Highlevel updates include: Exceeded Physicals, Platinum, Gold, fell short on Silver, met Family on forecast, individual fell short. Total forecast was \$61k vs \$59,950 actual. \$74, 981 2022-23 total revenue.

The Board discussed the areas to prioritize for 22-23 investments. 20% of total revenue is equip/facilities purchase, direct team grants 20% of total rev, we also decided to put money aside for "families in need"(name to be decided).

Additionally, a new budget item is that anyone that buys livestream NFHS revenue can be applied to the livestream Booster sponsored license, the Boosters will be credited.

Of the following investment opportunities the Board placed dots on a board that reflects where they think they need to prioritize in line with the mission and values of the Boosters. The Board distributed as follows:

# of Vote s	<i>Description of investment options</i>	<i>Reasoning</i>	<i>Board Desired Participation</i>
14	Equipment and Facilities	Foster collaboration by identifying common equipment needs by venues to benefit multiple sports. It's also an opportunity to live our values and address inequities in facilities.	Liz, Joe, Jen, Ray, Pete
2	Direct Team Grants	Larger teams are raising enough funds but smaller teams benefit from Booster funding. Discussion is that we focus on efforts that fund programs/facilities that benefits all teams	Liz, Jen
11	Leadership Training Athletes & Coaches		Joe, Ray, Karen
6	Live Stream Broadcasting	We are already invested and nothing changes here	n/a
7	Stipends- AD & Trainers	Discussion concerning strength training is a larger discussion to ensure safety and injury prevention	Jen, Pete
16	Families- In-Need (Athletic Scholarship)	We need to increase access- families aren't sure how to access it. There is an opportunity to increase trust in the process to streamline to a person to maintain confidentiality.	Vanessa, Karen

x	Communications/Pro mo	Not discussed	
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Once the Board discussed the priorities members were asked to sign up to participate in defining and framing actions under each investment opportunity. These are highlighted under ***Board Desired Participation*** in the chart above. We've agreed to meet in smaller groups between now and the September Board meeting to flesh out specifics of several of these - so we can vote on these initiatives and associated budgets at our September Board meeting.

CAB Mission/Values & Funding Guidance

Board reviewed the mission and values statement in the Boosters bylaws. Bob introduced the Values that were recently drafted in recognition of bringing on new board members. The Board discussed prioritizing belonging and providing information to ensure that all kids at Campo have an opportunity to participate in Athletics.

Prep Materials:

[President's Update](#)

[Athletic Director Update](#)

[Draft Mission & Values Statement](#)

[Board Affirmations](#)

[Board Affirmation Signatures](#)

Meeting Adjourned at 7:35pm